

## CYA Recycle Bin for EMC Documentum



**CYA Recycle Bin™** for EMC Documentum is an “un-delete” tool enabling end-users to instantly restore documents, folders, and virtual documents that they have accidentally deleted from the content repository back to their original location. With **CYA Recycle Bin**, users are not dependent on an administrator or help desk to restore items that have been accidentally deleted, alleviating the burden on IT to manage individual requests. EMC Documentum administrators can also restore documents and folders from any end user’s recycle bin as needed.

Object Owner	Object Name	Original Location(s)	Date Deleted	Format	Size
J.Thompson	P-AA0200	#Projects	10/02/2007 00:23:08	mswrl	19968
J.Thompson	P-BB2000	#Projects	10/02/2007 00:23:07	rtxtst	53
J.Thompson	P-BB2100	#Projects	10/02/2007 00:23:07	mswrl	18560
J.Thompson	P-BB3000	#Projects	10/02/2007 18:20:08	mswrl	19968
J.Thompson	P-CC0200	#Projects	10/02/2007 18:20:08	mswrl	19968
J.Thompson	P-CC0300	#Projects	10/02/2007 18:20:08	excelBook	20672
J.Thompson	P-FF0100	#Projects	10/02/2007 18:20:08	mswrl	19968
J.Thompson	P-FF3000	#Projects	10/02/2007 18:20:08	rtxtst	53

Users simply select accidentally deleted items and click the Restore button to “undelete” them.

Deleted items reside in **CYA Recycle Bin** until a user restores them, or a permanent deletion is performed by the administrator or end user. Administrators can also set a retention period for items in the **CYA Recycle Bin** that enables objects to be automatically and permanently deleted. The software is easily deployed and configurable through an automated installation process.

## Benefits

### Reduces system support costs

- User-deleted objects can be restored without the assistance of an administrator or incurring system downtime

### Mitigates risks and penalties

- Reduces risks associated with the accidental loss of valuable information
- Maintains authenticity of deleted items for a full restoration of original documents, metadata and/or folders on demand with no disruption to workflows or lifecycles

### Increases productivity

- Users can take immediate action to restore an accidentally deleted document, set of documents or folder within seconds
- Enables administrators to stay focused on other corporate IT projects

When combined with **CYA SmartRecovery™**, CYA’s application-aware, near-CDP granular recovery solution, your enterprise can be assured of protection from all ECM partial data loss incidents, including operational and logical errors, malfeasance, viruses and metadata corruptions. **CYA SmartRecovery:**



- Ensures granular recovery of one or thousands of complex objects in minutes in response to partial data loss incidents
- Recovers to a specific point in time as required for compliance audits, inspections or e-discovery while adhering to established retention policies
- Maintains productivity and increases operational efficiency by recovering in minutes only the lost or corrupt information back into the repository in its original state, with no application downtime

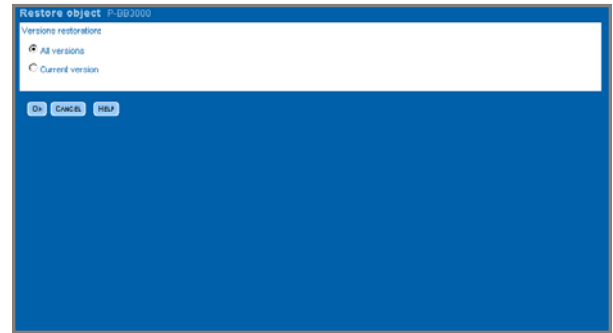
To learn more about CYA SmartRecovery, visit [www.cya.com](http://www.cya.com) or call +1.203.513.3111 ext. 501.

# CYA Recycle Bin Highlights

## Easy Restoration

Through a simple interface users may select a single document, or multiple documents or folders for restoration.

- View and sort by any of the following information:
  - Name of the document or folder
  - Original location of the deleted document or folder
  - Date the document or folder was deleted
  - Format of the document
  - Size of the document
- Restore an entire version tree or only the latest document version
- Restore only a folder or a folder and all of its contents
  - Users are alerted to restoration issues such as if the original folder path no longer exists.



With CYA Recycle Bin, it's easy for users to quickly restore all or just the current version of an accidentally deleted item.

## Simple Administration

Once the **CYA Recycle Bin** has been installed, it's easy to manage within the application and provides the administrator with powerful features, that when properly configured, ensure that users can recover information quickly and accurately. These features include:

- The capability for administrators to set up a retention date for automatic, permanent deletion of documents from the recycle bin
- Access to every user's recycle bin for performing recovery operations or permanently removing documents
- The ability to filter by a specific user in order to easily locate documents or folders
- The ability to monitor the size of each user's recycle bin

## Out-of-the-Box Installation

An automatic application guides the administrator through a simple installation process so you can be up and running in as little as two hours. Once the installation is complete, **CYA Recycle Bin** is integrated into EMC Documentum WebTop client.

**For more information on CYA Recycle Bin,  
visit [www.cya.com](http://www.cya.com), call +1.203.513.3111 ext. 501  
or email [info@cya.com](mailto:info@cya.com).**

## About CYA Technologies

CYA Technologies ([www.cya.com](http://www.cya.com)) provides the only end-to-end portfolio of granular recovery, object integrity, and asynchronous replication solutions for enterprise content management (ECM) systems including EMC Documentum, IBM FileNet P8, and OpenText Livelink. CYA solutions protect over one thousand repositories at more than 250 global organizations including DuPont, SwissRe, Standard & Poor's, Boehringer-Ingelheim, Gruenthal, British Petroleum and the U.S. Army. The company is privately funded and headquartered in Shelton, Connecticut with regional offices through the United States and Europe. CYA solutions are available worldwide through over two dozen authorized VARs and systems integrators.